

AMENDED

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Annual Reorganization
 - 1. Chairperson
 - 2. Vice Chairperson
 - 3. Treasurer
 - 4. Other Appointments
 - i. Administrative Director/Secretary/Right to Know Officer – Chris DeFrain, Chris DeFrain Consulting LLC
 - ii. Solicitor – Michael Gaul of King Spry
 - iii. Insurance Agent – Kressler, Wollf, Miller
 - iv. Tax Appeals Board – Bradford Flynn, Bath & James Farley, Palmer Township; Stephanie Arnold, Wilson School District; **Need new person** (1st Alternate) **Need new person** (2nd Alternate)
- E. Approval of the Agenda, and any Amendments
- F. Public Comment
- G. **Executive Session**
- H. Approval of Weighted Average Voting System for 2026
- I. Discussion of Collection Contract 2027 and beyond
 - 1. Keystone Proposal
 - 2. Berkheimer Request
- J. **Resolution Approving a Fifth Addendum to Tax Collection Agreement and Confirming the Appointment of the Tax Officer Through the Extended Term of the Tax Collection Agreement (Keystone Extension; 5 or 8 Years).**
- K. RFP 2027 Collection Contract/Execute Keystone Proposal
- L. Approval of Minutes – TCC meeting of October 9, 2025
- M. Approval of Treasurer’s Report
- N. Approval of Invoices

- O. Authorization to Update Rules and Regulations (Update Stale Information)
- P. Tax Officer Report
 - 1. Current Collections
 - 2. Delinquent Taxes Process
- Q. Administrative Director Report
 - 1. Storage of NTCC Records
- R. Authorization for Administrative Director to Purchase Drop Box at NTCC Expense for Digitizing of Records
- S. Authorization for Administrative Director to Purchase a Fireproof Safe (Storage of Records)
- T. Solicitor's Report
- U. Old/New Business
- V. Public Comment
- W. Adjourn. The next regular meeting is October 8, 2026 @ 8:30 p.m., Bethlehem Township Municipal Building